



Florida Department of Education Single Sign-On



Florida Department of Education

Connecting Your Existing CPALMS or Florida School Leaders Account with FLDOE SSO

- For CPALMS, click on the **CPALMS** link.

The screenshot shows the Florida Department of Education Single Sign-On interface. At the top, there is a navigation bar with icons for DOE HOME, STUDENTS, EDUCATORS, COMMUNITY, FAMILIES, and ADMINISTRATORS/STAFF. Below this is a green header with the text 'Single Sign-On' and buttons for 'Home' and 'Log Out'. The main content area is titled 'Welcome Andrea Latham' and includes a message: 'The resources below are available for your use based on your role and permissions. To access the resource, click the resource name.' There are three main resource categories: 'Curriculum & Assessments' with a link to 'CPALMS' (highlighted with a red box), 'Teacher & Leader Development' with a link to 'Florida School Leaders', and 'Dashboards & Reports' with the note 'No application access at this time'. A left sidebar contains links for 'Single Sign-On Home', 'Available Resources', 'Communications and Events', and 'Support'.

- IF you created your CPALMS account using the same email address used for FLDOE SSO, CPALMS should automatically link to your existing account.

The screenshot shows the CPALMS website interface. At the top, there is a navigation bar with the CPALMS logo and the tagline 'Where Educators Go For Bright Ideas'. The user is logged in as 'Welcome Andrea Latham'. Below the navigation bar, there are several tabs: HOME of CPALMS, STANDARDS Info. & Resources, COURSE Descriptions & Directory, RESOURCES Vetted by Peers & Experts, PD PROGRAMS Self-paced Training, ABOUT CPALMS Initiatives & Partnerships, and ICPALMS Florida's Platform. The main content area is divided into two sections: 'My Resources' and 'My Planner'. The 'My Resources' section has a search bar and a 'Create/Submit New Resource' button. The 'My Planner' section has a 'Display' dropdown menu and an announcement about a new beta version of the C-Map v2.0Beta.

- If CPALMS cannot match up to your email address, then you will be prompted with a screen similar to the one below.
 - If you have a CPALMS account click the button on the right and follow the directions on screen.
 - If you don't have a CPALMS account or want to create a new one, click the button on the left and follow the directions on screen.

The screenshot shows a 'Welcome to CPALMS!' message. The message states: 'Thank you for choosing to join the CPALMS community of educators. We checked your email address and did not detect that you previously setup an iCPALMS account. Please choose one of the two options below to continue with your profile setup:'. Below the message are two buttons: 'Setup a New iCPALMS Profile (most common) *' and 'Migrate an Existing iCPALMS Profile (least common)**'. A red box highlights the 'Migrate an Existing iCPALMS Profile (least common)**' button. Below the buttons, there is a note: '* Tutorial: [click here](#) to open a tutorial that guide you through setting up your profile.' and another note: '** This option should be used if you previously created an iCPALMS account under a different email address than the one associated with your DOE Single Sign On account.'

- For Florida School Leaders, click on the **Florida School Leaders** link.

The screenshot displays the Florida Department of Education's Single Sign-On interface. At the top, the logo for the Florida Department of Education is on the left, and navigation icons for DOE HOME, STUDENTS, EDUCATORS, FAMILIES, COMMUNITY, and ADMINISTRATORS/STAFF are on the right. Below the navigation bar, a green header contains the text 'Single Sign-On' and two buttons: 'Home' and 'Log Out'. A 'FLDOE Single Sign-On' logo is also present. The main content area welcomes 'Andrea Latham' and states that resources are available based on role and permissions. Three resource categories are listed: 'Curriculum & Assessments' (with a link to 'CPALMS'), 'Teacher & Leader Development' (with a link to 'Florida School Leaders' highlighted by a red box), and 'Dashboards & Reports' (with a note 'No application access at this time'). A left sidebar contains links for 'Single Sign-On Home', 'Available Resources', 'Communications and Events', and 'Support'.



Florida School Leaders

Supporting Florida's students by development, mentoring, and retention of quality teachers and administrators



**Welcome to
Florida School Leaders
A Professional Learning
Portal for all levels of school
leaders:**

**Administrators
Teacher Leaders
Coaches/mentors
Aspiring Educators**

School Leadership is a complex process. It is distributed among many educators with a shared vision of enabling our students to be college and career ready and have fulfilling lives in a global economy.

The contributions of many are needed to ensure Florida's public school students a quality education.

Successful Students, Exceptional Educators

"Professional learning" is a deliberate practice. At the core of your effectiveness as an educator is your personal mastery of the knowledge and skills needed to perform your job at a high level.

FSL ACCESS

You acquired an SSO user name and password either from a Florida district/organization participating in SSO or by registering as an SSO user direct from the Florida Department of Education website. As of August, 2013 access to the FSL website is **ONLY** through the Single Sign-on (SSO) process. From now on you will always enter FSL using your SSO user name and password.

Next step (one time only): All FSL users have access to a broad array of professional learning supports. Since some of those resources allow FSL users to create personal records of prior learning and/or require special access rights, this page enables SSO users to gain full access to any prior FSL personal learning records and/or access to any special-purpose applications for which access rights have been authorized by an FSL administrator.

What do you want done? Your YES or NO decision in the box below is going to allow prior FSL users to link your SSO user name with any prior FSL access rights and/or learning records you may have created in the FSL website prior to August, 2013. It will allow all SSO users to access FSL resources and create personal learning records and be eligible for access to any special purpose applications relevant to your job responsibilities.

- About "YES": To link with an existing FSL account, select yes in the box below and enter your existing FSL user name and password in the spaces provided and then click on "Link my Account" button.
- About "NO": If you do not have an existing FSL account, do not remember your FSL user name/password, or do not wish to link to your old FSL account at this time, answer NO. The "NO" answer will open a brief registration form that will allow you to complete registration for full access to the FSL resources.

To proceed to Florida School Leaders, please let us know if you would like to associate your SSO user name with an existing Florida School Leaders account. This will require you to know your old credentials (the user name and password you used to log in to FSL prior to August 2013). A YES answer will allow you to link your existing FSL account to your SSO user name.

I have an existing FSL user account I wish to link to my SSO user name: Yes No

- IF you have an existing FSL account and you know your username and password, click **Yes** and follow the instructions.

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I have an existing FSL user account I wish to link to my SSO user name: Yes No

Username:

Password:

[Link My Account](#)

NOTE to prior FSL account holders: If you do not remember your old FSL user name and password or do not wish to make a link at this time, just select NO to complete registration as an SSO user of FSL resources. After you reach the FSL site, you will be able to seek help from FSL site administrators on locating any prior FSL records.

- If you do not have an FSL account or you want to create a new one, click **No** and follow the instructions.

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I have an existing FSL user account I wish to link to my SSO user name: Yes No

Please provide additional information about yourself

First Name:

Last Name:

Email:

City:

State:

Are you a Florida public school employee? Yes No

[Submit](#)